



REGISTRY
FILE: security-4-1

12 FEB 1981

In reply refer to:
I-04123/81

MEMORANDUM FOR Director of Administration
Central Intelligence Agency

SUBJECT: Systematic Declassification Review Guidelines

Executive Order 12065, "National Security Information" requires that agency systematic declassification review guidelines be authorized for use by the Archivist of the United States and provides that such guidelines may be used by any other agency with approval of the issuing authority.

In the interest of improving the economic operation of the systematic declassification review process, I hereby authorize your Agency to apply our systematic declassification review guidelines to DoD classified information held in your files. A copy of our guidelines, which are a part of DoD Directive 5200.30, "Guidelines for Systematic Review of 20-Year-Old Classified Information in Permanently Valuable DoD Records," is enclosed for your use.

I am convinced that it would be mutually advantageous for agencies and departments of the Executive Branch to exchange systematic declassification review guidelines and to authorize their use by others. Such action can reduce the amount of documents referred for review and result in a cost avoidance for all concerned.

Accordingly, it is requested that the Department of Defense be authorized to apply your systematic declassification review guidelines to information held in DoD files that is under the classification jurisdiction of the Central Intelligence Agency.

Please contact Mr. Arthur F. Van Cook, my Director of Information Security, in the event that you have any questions concerning this matter.

Ronald H. Stivers
Acting

Enclosure -
DoD Directive 5200.30

81-0337

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REMARKS

NARS = National Archives and Records Service

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

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Room No.—Bldg.

1236 Ames

Phone No.